

## HAVELOCK SCHOOL & COMMUNITY MINIBUS

## **Vehicle Check List & Information Sheet** (overleaf)

To be filled out by designated group member and a Havelock School staff member on every use, before and after.

Group:		Driver:			
	Minibus Con	dition ~ before	/after		
Front Ext	Small ding from bird st				
Left Ext	Very light scuff from br				
Back Ext					
Right Ext					
Roof					
Wheels & Under					
Seats incl belts					
Front Cab (incl Handbook)					
Main Cabin					
Windows					
Exterior Clean		Interior Clear	1		
Tank Full (70 ∠ Diesel)		Coolant Leve	l Check		
Oil Check		Window Was	Window Washer Tank		
Logbook Completed		<b>Towing Balls</b>	Towing Balls (x2)		
Odometer		Navman Ched	Navman Check <sup>1</sup>		
Total Distance		Destination	Destination		
1 Includes unit, cable, mour your device or in another velto enable this useful feature. The video is looped but can be an accident triggers the reco	nicle can these days quickly Recording can be started be be locked when you press t	y resolve issues after a by tapping 📽 the cam	an incident. A Nera symbol on t	MicroSD card has the Main Menu	s been inserted or Map Screen.
Driver Sig:	Before		Doto	Time	
Staff Sig:			Date	Time	
	Before				
Driver Sig:	After				
Staff Sig:	After		Date	Time	
	After				

Comments						

Vehicle Information										
Height	2285 mm	Length Wheelbase	5380 mm 3110 mm		Weight (Net)	2180 kg	Weight (Gross)	3250 kg		
Width	1880 mm	Towing Ball	17/8"	50 mm	Towing (Braked)	1400 kg	Towing (Unbraked)	700 kg		

## **AA Roadservice Cover**

The windscreen sticker shows the services already purchased, valid until 30 April 2020

Roadside Breakdowns Flat Battery Flat Tyre/s Out of Fuel

Keys Towing/Recovery Lost/Lockouts

Just call 0800 900 505 with the vehicle's # plate JBK180