

HAVELOCK SCHOOL BOARD OF TRUSTEES - MARLBOROUGH

Codes of Conduct (Trustees & Staff) ~ 3.90

TRUSTEES

Commitment to a code of conduct or behaviour helps trustees focus on their ethical responsibilities as they undertake their governance goals, responsibilities and accountabilities. Ethical conduct and practice are vital components of effective governance.

Members of Havelock School Board of Trustees undertake to be fully committed to complying with the Board's vision, mission and values as stated in the school's charter and understand their duties and responsibilities include the following;

- 1 being loyal to the charter so that my activities will reflect the spirit and the objectives of the charter
- 2 acting within the best interests of the school as a whole
- 3 managing conflicts of interest effectively
- 4 respecting confidentiality
- 5 respect the integrity of staff, the principal, trustees, parents and students
- 6 work co-operatively with staff and the principal
- 7 having a sound and up to date knowledge of the school and its community
- 8 attending meetings fully prepared
- 9 actively engaging in respectful discussion
- 10 acting jointly and accepting a majority decision
- 11 working considerately and respectfully
- 12 exercise responsibility in a way that fulfils the intent of te Tiriti o Waitangi by valuing NZ's dual cultural heritage

As a trustee I have the right to;

- an opinion
- disagree
- challenge
- be respected

As a trustee I have a responsibility to;

- speak for myself
- be respectful
- contribute to discussions
- listen to the opinions of others
- keep confidential information confidential (ie not to disclose to a spouse/family or any other/s)
- abide by the board's code of conduct
- attend any appropriate training

TEACHING/SUPPORT STAFF

Teaching and Support Staff members in carrying out their duties will;

- 1 ensure that the needs of children and their learning are paramount
- 2 demonstrate a commitment to the belief that each student is entitled to an education which challenges him/her to achieve personal standards of excellence and to reach full potential
- 3 abide by any statutory obligations
- 4 be loyal to the charter so that their activities will reflect the spirit and the objectives of the charter
- 5 demonstrate a commitment to the belief that each student is of equal value and is entitled to an education which respects each student's dignity, rights and individuality
- 6 respect the integrity of staff, the principal, trustees, parents and students
- 7 demonstrate a commitment to continuing personal and professional growth and development
- 8 work co-operatively with staff and the principal
- 9 freely divulge all information on a student to any person with legal rights to the information who requests it
- 10 respect confidentiality by keeping information on students from people who have no right to it
- 11 have an understanding and commitment to the elimination of sexism and racism both with respect to equal educational opportunities and equal employment opportunities
- 12 exercise responsibility in a way that fulfils the intent of te Tiriti o Waitangi by valuing NZ's dual cultural heritage

NB See also the [Teachers' Council Code of Ethics](#)

Formally Adopted

May 2014

To be Reviewed

2017/1

Chairperson

Principal

