



Sunday 14th February 2021

Kia ora koutou katoa,

There have been three confirmed community cases of COVID-19 in South Auckland.

As a result, the Government announced at 7pm that the whole of Auckland will move from Alert Level 1 to Alert Level 3 and the rest of New Zealand will move to Alert Level 2 for the next 72 hours from midnight tonight.

At Alert Level 2 Havelock School will be open to all students, but not to volunteers or parents.

If students are sick, they must remain at home; contact your GP or the Health Line for further guidance. If you require distance learning due to self-isolation, please let us know.

Please read the following information carefully. Procedures will be reviewed as the government reviews their own restrictions on gatherings of people.

- School is open to all students and all students must attend, providing they are not exhibiting Covid-19 symptoms.
- If your child shows ANY symptoms of COVID-19 they **must** be kept at home. Symptoms include a cold, a head cold, blocked ears, cough, sneezing, chills and a fever. In line with Ministry of Health guidelines, if staff identify a student displaying symptoms the child **must be sent home and must remain there for a 48 hour period. You must also contact Healthline to ask if a COVID-19 check is required; after receiving advice you must pass this information on to the school.**
- To avoid dangerous congestion in the car park that we have previously had there will be a new pick up/drop off point for dropping child/ren off in the morning and picking them up in the afternoon. Pedestrians will no longer be allowed to wait in any paved area of the car park. The new pick up point will be on the turf; please do not come any further than the designated area. If raining, you may wait under the hall shelter. Parents and carers must sign in and out using the contact tracing register.
- Only **students** walking/biking/scootering to/from school or catching the bus should access the grounds through the side gate; all others must enter/leave the school down the main driveway.

- Rather than coming into the office please contact the school through email or telephone; many questions can be answered in this manner and will thus negate the need for you to come to school. For those who do need to enter the school grounds (beyond the pick up/drop off designated area), please wait outside the office window for assistance. **Visitors are not to enter any classrooms.**
- Send your child/ren with a drink bottle; the water fountain will not be available for use during Alert Level 2.
- Hand sanitiser is available in all classrooms and work spaces.
- Remind your child/ren about not sharing food/drink bottles with others and about the importance of hand washing and following basic hygiene rules.
- Everyone should practice correct cough and sneeze etiquette. It is not appropriate for children to have hankies at school as the current health advice is to use something that can be disposed of immediately.
- There will be no Tuesday Chomp during Alert Level 2; nor will we be able to host any shared lunches or birthday celebrations.
- Physical distancing at Level 2 is not touching each other and staying out of each other's 'breathing zone'; seating arrangements have been made to support this but children will need reminding.
- All adults who enter the school site **must sign in and out** on the Contact Tracing Register, located in front of the picnic tables. The QR Code for the [NZ Covid Tracer app](#) will also be there. Please use the QR Code in addition to filling in the Register if you have the app even if you are just dropping off or picking up.

If you have any specific questions/concerns about dropping off or picking up your child or require further clarification on any other matter please don't hesitate to contact the school.

Havelock School Staff and Board of Trustees.